

## ***Frequently Asked Questions***

**PROSPECTIVE STUDENT/PARENT:** I noticed on the website that the application period is from October 30 – December 4, 2017. When should I apply?

**Baton Rouge Magnet High School Admissions:** You should apply NOW especially if you are not a student at an East Baton Rouge Parish Magnet Middle School.

**What can I use as two proofs of residency?**

The following items can be used as proof of residency: Mortgage Statement, Lease Agreement, Water/Sewerage, Electrical, Cable, Residential Phone Line bills. All proofs of residency must feature the name head of household. The bill should also be current for November or December 2017.

**My student is currently in the eleventh grade and would like to attend Baton Rouge Magnet High School, when can I apply?**

**Senior students are not accepted into Baton Rouge Magnet High School.**

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**I heard that there is a test that students must take this year. Is this true?**

This is true for private/ parochial/public school students that have submitted an application and who did not take a norm referenced test during Spring 2017.

**IMPORTANT NOTE:** If a student who is currently enrolled in an East Baton Rouge Public School was not proficient (BASIC or Above for Math AND English Language Arts) on SPRING 2017 Tests, he/she will not be allowed to retake the district assessment.

**Is there a sibling factor that “guarantees” admission into a Magnet School?**

If a student is currently a senior, the sibling factor does not apply.

However, if a student has a sibling who is currently enrolled in a Magnet school and the sibling will be in the tenth, eleventh, or twelfth grade during the next school year, then the sibling factor is considered for admission during the 2018-2019 school year.

**What is my next step if I would like to indicate a second choice school?**

Once you have submitted an application, you should receive a question prompt that says “Would you like to identify a second choice school?” If you would like to identify a second choice school, please answer the question prompt “yes” and click on the tab to add the information for the second choice.

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**Do I have to drop off a copy of necessary documents to a second choice school?**

**No, PLEASE DO NOT DROP OFF DOCUMENTS TO A SECOND CHOICE SCHOOL. THE SECOND CHOICE SCHOOL CAN NOT SEE THE STUDENT IN THE APPLICATION SYSTEM.**

**My student has an East Baton Rouge Parish Student ID Number but the GPA is not showing up in the application system! What should I do?**

**Please bring a copy of the application along with a copy of the student's last four [4] semester grades (e.g. sixth and seventh grade FINAL report cards for prospective incoming ninth grade students).**

**I am the parent/guardian of the student but I live in the home of a relative (grandmother, mother, father, sister, brother, etc.). How can I submit proofs of residency if the name does not match the guardian name in the application portal?**

**You will need to visit the Office of Child Welfare & Attendance. This office is located at 1120 Government Street Baton Rouge, LA 70802. Once there you will need to complete a Residency Affidavit. Then, the document must be notarized by a LOUISIANA NOTARY PUBLIC. After the document has been notarized, your next step is to go the first choice school, and hand deliver the Residency Affidavit along with two proofs of residency[Mortgage, Lease, Water/Sewerage, Electrical, Cable, Residential Phone Line] for the head of household.**

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**What happens if three days pass and I am not done filling out the application form on the computer?**

**If the application is not submitted within 3 days, the application will expire. Expired applications must be deleted and a request to start a new application must be submitted in person at the East Baton Rouge Parish Schools Office of Magnet Programs 1050 S. Foster Drive Baton Rouge, LA.**

**The portal has incorrect information for my student (i.e. two parent names in the Guardian #1 slot, incorrect race of student, etc.). How do I make corrections?**

**Contact your child's current school. The current school staff must make the changes through JCampus (*JCampus* is a comprehensive student information management system that stores demographic data and academic performance data for the East Baton Rouge Parish School system).**